

Madison County Electoral Board

Minutes of the March 7, 2019 Meeting - DRAFT

Attendees: Electoral Board Members, Mark Farmer (Chair), Susanna Spencer (Vice Chair), Bonita Burr (Secretary), General Registrar Diana Eanes, Madison County Republican Party Chair Jim Smith and Madison County Democratic Party Chair Ren LeVally

The Agenda was amended to include status of early voting in the General Assembly.

The Minutes of the January 15, Electoral Board Meeting were approved as read.

Election of Electoral Board Officers (EB)

New Electoral Board Member Mark Farmer was elected Chair, Susanna Spencer Vice-Chair and Bonita Burr, Secretary

Notice has been posted for the June 11, 2019 Primary Election. At this time, we believe there probably will be a Republican Primary and not a Democratic Primary but it will not be official until April 3, 2019. Based on this information we will proceed to plan for an election.

L & A CAP (2 voting machines) will be held on **April 24 at 4 pm.**

L & A for all other precincts will be held on **May 22, 2019 at 3:30 pm** (prior to last training session).

Election Official training for Chiefs, Assistant Chiefs and new election officials will be held on May 16, 20 and 22 starting at 4:30 pm. Notice will be sent out after April 3 when the election is confirmed.

Based on previous election data provided by Diana Eanes and insight from the Political Party chairs, the EB agreed that we will order 1300 ballots for the Republican Primary. We will be informed if there is any new information available by the end of March that can affect voter turn-out (ie. #of ballots).

Susanna Spencer will take charge of the 4 **Sheriff Department radios** needed for election day.

The new **Early Voting legislation** currently under consideration will not go into effect for the June Primary.

The Board discussed a **change of Emergency Polling Place** from the Madison Fire Hall to Madison County Administration Building. There are pro's and cons for each location but we agreed that the Administration Building would allow an easier set-up and have less distractions than the Fire Hall on election day. We need to start negotiation with the County Administrator and the Board of Supervisors. If approved, the Electoral Board will need to analyze and document the setup procedure for an emergency, including any ADA considerations. Susanna Spencer will take the lead on this with help from the Registrar and other EB members.

Status of Criglersville polling place change – Susanna Spencer reported that the location under consideration on the Criglersville school property is not moving forward at this time because its future is still uncertain. Jack Hobbs, County Administrator joined the meeting briefly to confirm this information. The EB responded that we need to have another polling place by the November general election and that we would begin consideration of other locations. We will begin our search with Mt. Carmel Church. Susanna Spencer will take the lead on this with help from the Registrar and other EB members.

Status of Election Officials. So far there have been no resignations by Election Officials. Diana reviewed the names of people who have expressed interest and the EB agreed that she should make initial contact with them. Political Parties are welcome to submit names if they have any.

Post November 2018 election review Items that need to be addressed prior to the next Election:

Radiant – we will check and improve outdoor lighting for the June election and plan for entry and parking solutions for the November election. Bonita Burr will contact the officials at Burnt Tree Grange.

Etlan – The EB will send a letter to the County Administrator regarding the requirement to pave the disabled parking space at the Etlan precinct.

Other Election day observations (from Jan 15, 2019 EB Meeting) that affect all precincts will be covered in the revised training material.

Voter assistance to disabled persons and seniors. The EB agreed to disseminate more information to inform voters of Absentee voting and curbside voting at the precincts. Diana Eanes will include this information in the notice of election which is published in the Madison Eagle. Susanna Spencer will write a letter to the Editor. Bonita Burr will see about including election information in the Madison Community Calendar, both on the website and in the Madison Eagle. We will consider other forms of publicity.

Public Comment

Ren LeVally asked the Electoral Board and the General Registrar to take a look at the Election information on the Madison County Website to see if it contains all necessary information and is easily accessible. Mark Farmer will review our information on the website and make comments and suggestions.

If the EB needs to meet prior to June 11, 2019 they will do so on April 24 or May 22 to coincide with the L & A testing.

Bonita Burr, Secretary
Secretary